

Redhill Primary School



Governance Timeline of Activity

2016-2017

Timeline of Governor Activity 2016-2017

Academic Year 2016-2017	Autumn Term	Spring Term	Summer Term
Setting the vision and strategic direction of the school	October – HT appraisal and targets set for the coming year. October – LA annual statement considered		May – HT performance management target review
Holding the Headteacher to account for the school's educational performance	December – Headteacher's report received and considered by governors. November/December – Governors carried out IME tasks (Maths in EYFS and Maths – whole school)	March – Headteacher's report received and considered by governors. Governors carried out IME tasks (PPG and Boy's Writing – whole school)	June – Headteacher's report received and considered by governors. Governors carried out IME tasks (SPAG and handwriting and TA's) Governor consideration of internal progress and attainment data
Ensuring financial resources are well spent	October – governors considered the School's Financial Health and Efficiency Toolkit	February – Finance Committee provisionally considered budget for 2017-2018	May – Governors approved the budget for 2017-2018
Ensuring statutory duties are met, the curriculum offer is appropriate and priorities approved,	October - Governors agreed admission numbers for 2018-2019 October – governors set the attendance target for 2016-2017 October – Governors all signed a new Code of Conduct October – Governors approved new staff Code of Conduct October – Governors approved new safeguarding Policy October – Governors approved the	March – Governors approved Medical Conditions Policy March – Governors approved updated SEND Policy March – Safeguarding Action Plan updated	May – Governor DSL reviewed SCR May – Chair of Governors carried out formal evaluation of governance May – Chair of Governors carried out statutory compliance audit June – Behaviour Policy approved June – SEND Information Report updated and published June June – Capability Policy approved June - Ill Health Policy approved

	<p>new Crisis Management Plan October – Governors published Register of Business Interests on the website to comply with the new requirements November – Finance Committee approved the Appraisal Policy November– Finance Committee approved the Charging and Remissions Policy November – Governor DSL completed Section 11 Safeguarding Audit for submission to the LA November - Governor DSL completed annual Safeguarding Audit November – Governor DSL completed updated radicalisation and extremism risk assessment December – Governors collated record for vulnerable learners</p>		<p>June - Dismissals & Appeals Policy approved June - Data Protection Policy approved June - Accessibility Policy approved June – Governor training analysis</p>
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